A+ invitation card: some help

How to have some (white) space white between the logo and the "Q" in "QUARTERLY"

On the front page, place a white rectangle that is a little larger than the logo between the text and the logo.

To change the stacking order of an item (like of an image, shape or text), mark the item and go
» Object » Arrange, and the rest is obvious.

**How to manipulate the space between characters
(like in "QUARTERLY")**

Select the word "QUARTERLY".

Use this to increase the space between the characters. ⟶

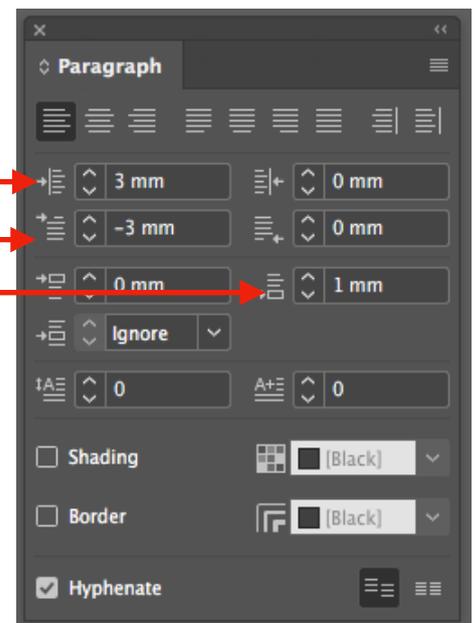**How to make the bullets and paragraph gaps in the red texts**

Open the Paragraph panel » Windows » Type & Tabs » Paragraph

Select the bulleted red text.

This means that the text must be 3mm from the edge. ⟶

The fist line of text must be -3mm (a "hanging indent"). ⟶

The space below the paragraph should be 1mm. ⟶

There should be a Tab between the bullet (the "-") and the start of the text.

If you have a large enough screen, you might see these settings in the Control Panel.

Good tip for having a solid background colour, like on the second page

On the second page...

Create a new layer from the layer panel.

Create a rectangle to cover the whole page (including the bleed).

Label the layer something like "background".

In the Layers Panel. drag the new background layer to the bottom, and lock it.

Then, you have the background red which never gets selected by mistake.

Select the "content" layer and continue working.